

SCHOOL LUNCH PREPAYMENT FORM 2010 - 2011

St. Columban School utilizes a computerized point-of-sale (POS) debit system that makes paying for school lunches much easier. Each student has his/her own STUDENT MEAL ACCOUNT that is accessed by entering his/her personal identification number (PIN) on the numeric keypad at the cashier station. The student's photo appears on the screen when his/her PIN number is entered. The cashier then verifies the student's identity before the student's purchases are deducted from his/her account. Money can be deposited into the account at any time, as often as needed.

To Check Account Balance and Add Money to your STUDENT MEAL ACCOUNT - There are three convenient ways to place money on a student meal account:

1. **Online Payment Service (www.cafeprepay.com)** using Visa, MasterCard, American Express or Discover. In addition, this online service allows you to check your child's account balance and view a detailed list of items your child has purchased. While there is a nominal service fee to make online payments, there is **no charge** to view account balances and a detailed list of items your child has purchased. Visit www.cafeprepay.com and enroll in this easy-to-use service. Detailed instructions on setting up an account can be found on St. Columban School's website at <http://www.saintcolumbanschool.org/index.asp> then choose Calendar & Lunch Menu, then choose Online Lunch Payments.
2. Checks made payable to Milford Nutrition Services can be sent into school with your child. **Please include your child's name, grade and student ID # in the memo of the check and return with the completed form below to school.**
3. **Cash** - We do accept cash payments in the lunch line. However, recording cash payments daily for each student during lunch will slow the lunch lines.

We encourage you to prepay for your child's lunch, as this helps expedite the lines. You can prepay for the week, month or entire year. To calculate, count the serving days on the menu or school calendar and multiply by the lunch charge listed below:

ST. COLUMBAN LUNCH PRICES

Grade 1-6

Lunch (includes 8 oz. milk and all menu side items) \$2.40

Grades 7-8

Lunch (includes 8 oz. milk and all menu side items) \$2.50

Super Lunch (includes 8 oz. milk and all menu side items) \$3.00

Milk Only (all grades) \$0.50

PLEASE NOTE: If your check is returned for insufficient funds (NSF), you will be charged for both face amount and return check fees. The returned check fee is \$35.00. We will not accept another check as payment for your child's lunches until all fees have been paid. Fees that remain unpaid will be reported to the proper authorities.

School Name: St. Columban School Student Name _____

Grade _____ Teacher's Name _____ Room Number _____

AMOUNT ENCLOSED \$ _____

If you choose to place restrictions on your child's account complete the information below. A notation will be posted on your child's account.

- I do not want my child to purchase ala carte snacks.
- Do Not Limit Ala Carte Purchases (Grades 1-6 - Limit Two Snacks/Day) (Grades 9-12 - No Limit) (Grades PS-Kdg-No Snacks)
- Ala carte purchases on: ___ Mon. Only ___ Tues. Only ___ Wed. Only ___ Thurs. Only ___ Fri. Only
- Food Allergy (Physician's note regarding allergy must accompany this form): _____
- Other Restrictions: _____

Additional forms are available in the school Cafeteria or Main Office for future use

"In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer."

