

All school employees go through multiple background checks from State of Ohio and Archdiocesan as a condition of their employment.

BACKGROUND CHECK / FINGERPRINTING

All new employees (cleric, parish, school, Archdiocesan employees and Archdiocesan institutions) must complete both manual and an electronic background check at time of employment with no further requirement for a manual fingerprint completed in the future. The electronic background check is done through SELECTiON.COM.

The State of Ohio has additional requirements for staff and faculty working in schools. For more information, please follow this link – <http://www.catholiccincinnati.org/ministries-offices/catholic-schools-office/educator-resources/certificationlicensure/>

Current employees must sign up for electronic background checks through SELECTiON.COM within 5 years of their last manual fingerprinting or December 31, 2018 whichever is sooner.

All employees (parish, school, Archdiocesan employees and Archdiocesan institutions) must complete a B4 form when they are first hired. This form can be found through this link – <http://www.catholiccincinnati.org/wp-content/uploads/2010/10/B4-FORM.pdf>

VIRTUS® TRAINING: PROTECTING GOD’S CHILDREN FOR ADULTS

The VIRTUS® Child Abuse Awareness program is for adult (18 or older) volunteers, coaches, teachers, aides, staff, and others who have regular, ongoing contact with minors. As a reminder for those who have already received VIRTUS training, please remember to complete the monthly training bulletin as early in the month as possible.